

# **EFT Network/Corp.**

## ACH PROCESSING AGREEMENT

245 Saw Mill River Rd, Suite 105, Hawthorne, NY 10532 • 800-492-2794 • 914-747-7218 Fax

CLIENT INFORMATION	: Client ID Number	Service Cente	rNew 0	Client	_or Change	InfoI	Date	
Company Name								
Physical Address						StateZip		
Mailing Address								
			State EIN #					
Telephone								
Date Established/								
Company Contacts: Name	e	Title	Teleph	one		Extension		
<b>Company Officers/Partner</b> Name:			Date of Bi	rth/_	/	SS #	/	/
Residence Address:		City _	City State _		Zip Home Ph#			
Name:		Title	Date of H	Birth/	/	SS #	/	_/
Residence Address:		City		State	Zip	Home Ph#		
DBA/Location Name	E mail Statement to:							
Location Address								
Service requested [] PC								
Software Setup ONLY = Do		-				-		
A copy of a VOIDED							Coue#_	
Bank Contact Account Number			_Account Descrip City	ption: Number		State Tel	Zip	<u></u>
I authorize the above finan this application.	cial institution to release t	he following infor	mation to EFT Netwo	ork/Corp. or a	any agents o	of EFT Network	Corp. for tl	ne purpose of
Signed	Name Printed		Company			Date		
<b>ORIGINATOR APPROVAL</b> Information) for electronic is transfers. I understand that the such time and manner as to notification to EFT Network. <b>CHANGE OF INFORMA</b> prior to closing or changing is <b>CANCELLATION</b> . Either be in process. EFT Network, the date of the last transaction <b>INVESTIGATIVE REPOH</b> any credit bureau or credit obtained from the Company, financial condition of the Me <b>BINDING CONTRACT</b> . To Authorized Signature	funds transfer transactions I his authority will remain in afford the companies and c /Corp. five (5) days before t <b>TION</b> . In order to allow pro- the account above. party may cancel this Agree /Corp.'s authorization to del on processed by EFT Networ <b>RT</b> . An investigative or Con reporting agency employed of any of the principals, of erchant or Client.	I have performed. full force and effect lepositor a reasona his payment is to bo oper processing, I a ement with 15 days bit the clients accor- k/Corp. on behalf sumer Report may d by EFT Network ficers, employees of g on the parties onl	I understand that the t until the EFT Network ble opportunity to act e made. gree to provide new fit written notice to the of ant for reversals shall of the client. be made in connection c/Corp. and/or agents r agents for the purpo y upon execution by a	se debits will rk/Corp. has ro on it. I have inancial institu- other which w survive the ter of EFT Netw se of this appl n authorized r	occur 10 da eceived writt the right to ation informativill allow the rmination of lication. App vork/Corp. to ication and a epresentative	anys after I receive ten notification f stop payment of ation to EFT Net completion of p this agreement f blicants authorize o investigate ref Agreement and v e of EFT Networ	ve a faxed in from me of its f this automa twork/Corp. a prior transacti for a period c e EFT Netwo ferences, stat will be used to ck/Corp.	voice for thos s termination in tic payment by at least 15 day ons which may of 90 days from rk/Corp. or/and ements or dat
Authorized Signature Print Signer's Name and Titl	le:	Date	Print Business Nan	ne				
The officer(s) signing here h	•			•				rporation.
Sales Agent		Sales Agent #		EFT1	N-I/D#	C	R%	
Processor A/D	Date/By							
Percentage			MID #	R	Rule Set #			
EFT Network/Corp. Code	Disb.Code					This Section Fo	or office use	onlv.

Goods/Services Sold:	Avg checks per day # Per month # Daily check \$							
Years in Business: Time at this location: Years: Months	Avg returns/year # Per month # Time w/ current fin inst?							
Distribution & Marketing Methods (must equal 100%): Retail%	Avg daily balance \$ Merchant NSF TTM# High \$							
Service% Mail Order% Trade Show% Other (specify)%	Monthly check \$ Receive analysis Y / N Cash back w/ sale Y / N							
Business Hours: $\Box$ S $\Box$ M $\Box$ T $\Box$ W $\Box$ Th $\Box$ F $\Box$ S AM to PM	MAXIMUM CHECK AMOUNT TO BE ACCEPTED:							
How many locations do you operate # Total card Terminals:	100200300400500Other							
L								
Merchant Location: Shopping Center Office Building Residence Mobile Merchant Other (specify)								
Square Footage: 🗋 0-250 🗋 250-500 🗋 500-1500 Area Zoned: 🔤 Commercial 🖾 Industrial 🔤 Residential Sign permanently affixed to bldg? 🖾 Y 💼 N								
Does the presentation, inventory level, merchandising, maintenance of premises and flow of customers appear consistent with a healthy business? $\square Y \square N$								
Merchant:     Owns     Leases the business' premises.     Landlord Name     Landlord Phone								
POS Agreement will not be processed without TWO photos of the Merchant's location must accompany this processing agreement.								
You agree to pay the following and to have such amounts debited from your bank account as per the following ACH Authorization:								
<u>Network Hook Up Fee (Payable to Agency or Agent)</u> <u>Monthly Maintenance Fee \$_7.00 Per Terminal</u> <u>Per transaction for each check processed (8 checks per day minimum)</u> <u>Fee Per Returned Item (NSF, etc.) \$</u>								
\$								
ELECTRONIC CHECK REPRESENTMENT								
TRANSACTION INFORMATION: Estimated # Transactions per Month:								
Face Amount # Presentments       Face Amount Avg. \$ Each         Face Amount # Presentments       Face Amount Avg. \$ Each								
Fee Amount # Presentments       Fee Amount Avg. \$ Each         FEE SCHEDULE FOR TRANSACTIONS:       Fee Amount Avg. \$ Each								
Setup/Application Fee \$ (\$75.00 Non Refundable )								
	Maintenance Fee \$							
Fee Per Returned Item (NSF, etc.) \$       Monthly Minimum Transactions 100								
AUTOMATED PAYMENTS								
TRANSACTION INFORMATION: Estimated # Transactions per Month:								
EFT Amount # Presentments       Amount Avg. \$ Each         FEE SCHEDULE FOR TRANSACTIONS:       Amount Avg. \$ Each								
Setup/Application Fee \$ (\$75.00 Non Refundable )								
Fee Per Presented Item \$ Monthly	Maintenance Fee							
Fee Per Returned Item (NSF, etc.) \$   Monthly Minimum Transactions 100								
LOCKBOX TRUNCACTION								
TRANSACTION INFORMATION: Estimated # Transactions per Month:								
Check Presentments Amount Avg. \$ Each								
FEE SCHEDULE FOR TRANSACTIONS:								
Setup/Application Fee \$(\$75.00 Non Refundable )         Fee Per Presented Item \$         Monthly Maintenance Fee \$								
	Maintenance Fee 5 Minimum Transactions 100							
$\frac{1}{1} = \frac{1}{1} = \frac{1}$								
INTERNET CHECK								
TRANSACTION INFORMATION: Estimated # Transactions per Month:								
Check Presentments Amount Avg. \$ Each								
FEE SCHEDULE FOR TRANSACTIONS:         Setup/Application Fee \$(Non Refundable)         Scan Verification [ ] \$								
Setup/Application Fee \$(Non Refundable)       Scan Vertification [_] \$         Fee Per Presented Item \$       Monthly Maintenance Fee \$								
	um Transactions							

#### TERMS AND CONDITIONS

Terms and Conditions governing the agreement between the Company (the Originator) named on the Processing Agreement to which these Terms and Conditions are Attached (hereinafter "Client") and EFT Network/Corp., and its officers, employees, affiliates, licensees and agents (hereinafter Processor):

WHEREAS: Client desires Processor, and Processor agrees, to provide Automated Clearing House (ACH) services as a Processor of ACH transaction data. The transactions are placed through a third party ACH processor who will send all transactions through an Origination Depository Financial Institution (ODFI). Processor will debit money (a Debit Entry) for purposes of collecting payments for (1) the accounts of Clients customers (Receivers); (2) checks returned to Client merchant for non-sufficient funds (NSF); (3) Point of Sale Purchases from the accounts of Clients customers, and/or credit money (Credit Entry) to the Clients accounts, all in accordance with the terms of this Agreement, the Operating Rules (Rules) of the National Automated Clearing House Association (NACHA) and the applicable Federal Regulations (Regulations) governing ACH transaction. Entry or Entries shall mean either a Credit Entry or Debit Entry as appropriate. In order to provide ACH services according to the Rules and Regulation the parties hereto agree as follows: 1) The Client agrees to comply with all rules at the time each entry is initiated by the Client with respect to NACHA's most recent Represented Check Entry Program Guidelines and that each entry shall in no way breach any Federal, State, or local stature of regulation pertaining to and for electronic funds transfers and/or electronic check re-presentment, including the Electronic Funds Transfer Act and Regulation E, and all such other laws and regulations including the Operating Rules of NACHA.

1.0 SPECIFIC ELECTRONIC CHECK RE-PRESENTMENT/ACH GUIDELINES: the following items must be specifically adhered to in conducting electronic re-presentment but do not constitute all of the rules governing NACHA's RCK (electronic check re-presentment) program.

[A] A Represented Item Must Meet The Following Eligible Item Requirements:

- 1. A check in an amount less than \$2500;
- 2. A check dated 180 days or less from the day of issuance.

3. A check that has not been transmitted twice electronically - a total of 3 deposits are allowed on any check in any combination of physical or electronic presentments.

4. A check that indicates on its face that it was returned NSF, Non Sufficient Funds, Uncollected Funds, or comparable language.

[B] Client must notify customer of Client's intentions to redeposit check electronically should the check be returned:

Compliance may be in the form of:

- 1. Signed authorization or other recorded authorizations as prescribed by REG E.
- 2. Posted notice at point of sale,
- 3. Letter of notification informing customer of electronic redeposit and their ability to recover the original paper check.

[C] Client must obtain or have some kind of written authorization from the account holder when collecting a fee.

[D] Client must retain the original paper check for 90 days and a copy or image for 7 years.

[E] All other rules in the current NACHA Guidelines must be adhered to; a copy will be supplied upon request.

#### 1.1 SPECIFIC POINT OF SALE TRUNCATION/ACH GUIDELINES

You would like to reduce the cost of and simplify the process of depositing and being paid for checks presented to you by your customers. You would also like to improve the efficiency of being paid on checks not honored because of non-sufficient funds. You would like us, EFT Network/Corp., Inc., or our designees, to provide the means to present such checks for payment by means of the national automated clearing house system, to credit the proceeds to the settlement account at your financial institution, to maintain a reserve in your name, if necessary to settle transactions in which checks presented are not paid and to deposit electronically to your bank account all funds not required for settlement purposes.

1.2 <u>Definitions</u>. In the Agreement which follows, persons presenting checks to you for settlement are your "Customers;" checks presented to the automated clearing house for presentment to your Customer's bank are "debits" or for presentment to your bank to pay back funds previously credited are called "credits;" debits and credits are called "entries." The account at your bank (the "settlement bank") at which the credits are offset against the debits is the "settlement account," and the residual balance which is maintained in the settlement account to pay credits is called the "reserve." The writing approved by us by which your customer authorizes you to process the entry electronically and to charge the state's allowable fee if the entry is returned is called the "authorization." The laws and regulations governing electronic transfers and automated clearing house transactions are called "rules."

#### 2.0 - YOUR RESPONSIBILITIES

**2.1.** <u>Obtaining Authorizations</u>. (a) Point-Of-Sale (P.O.S.) Entries: You will obtain a signature authorization from a Customer prior to asking us to process an Entry (b) Return Item Entries: You will obtain a signature authorization prior to asking us to charge the Customer the state's allowable fee for NSF checks. (c) Record Retention: You will comply with EFT Network/Corp.'s requests for record retention and signature authorization. You grant to us or our designee the right to audit these authorizations and your record retention compliance, at our expense.

2.2. <u>Submitting Entries</u>. (a) <u>POS Entries</u>: You will use a check reader and terminal device acceptable to us to create electronic entries in a format acceptable to us. You can transmit electronic entries on a 24 hour daily basis.

**2.3.** <u>Representations</u>. Client represents and warrants with respect to all entries we process for you that: (a) EACH Customer has authorized the debiting and/or crediting of his, her, or its account and the collection of any NSF check fees, (b) EACH entry is for an amount agreed to by the Customer, (c) EACH entry is in accordance with the rules and properly authorized in all other respects. Client agrees to defend, indemnify, and hold Processor and all its agents harmless for any losses, liabilities, costs or expenses we incur as a result of any breach of these representations and warranties. Client shall cease initiating Entries immediately upon receiving actual or constructive notice of the termination or revocation by the Receiver of authority.

2.4. <u>Regulatory Compliance</u>. Client will use its best efforts, & bears the final responsibility to ensure that Clients policies and procedures meet the requirements of all applicable Rules and Regulations pertaining to ACH Transactions of any kind. Processor is very concerned that Client remains compliant to the rules and regulations regarding ACH Transactions. Client is encouraged to consult Clients counsel regarding compliance of authorization and payment procedures whenever there is any doubt about compliance. It is understood that Processor is solely a Data Processor and therein not required to be licensed by any Federal, State or Local government. Processor must and will comply with all rules and regulations governing ACH transactions.

**2.5.** <u>Identifying Numbers</u>. We may rely solely on identifying numbers provided by you to determine the bank account and other information with respect to a Receiver even if the numbers identify a bank or account holder different from the one Client identified by name. Client will indemnify Processor for any losses, liabilities, costs, or expenses Processor suffers or incurs as a result of incorrect data supplied by Client.

2.6. <u>Settlement and Hold Period Requirements</u>. You agree that we may require you to maintain a minimum balance in your settlement account. You agree that we may require an increase in this amount, or an extension of the hold period as a condition of your continued service. You authorize us to create a reserve in your name to cover any liabilities that may arise. We have the right to increase the amount of this reserve.

#### 3.0 - DEBIT AUTHORIZATION

**3.0** Merchant hereby authorizes EFT Network/Corp., or its designees, to initiate debit and/or credit entries to Merchant's bank account in accordance with this agreement. EFT Network/Corp.'s authority will remain in full force and effect until either (a) 180 days after EFT Network/Corp. has received written notification from Merchant of the termination of this agreement to provide EFT Network/Corp. reasonable opportunity to act upon any outstanding liabilities; or (b) all obligations of Merchant to EFT Network/Corp. that have arisen under this agreement have been paid in full, including, but not limited to, those obligations described in this agreement. This obligation extends to such entries in said account concerning lease, rental, or purchase agreements for P.O.S. terminals and/or accompanying equipment and/or check processing fees and/or guarantee fees.

3.1 <u>Processor's Responsibilities</u>. Submitting entries - Entries shall be submitted to the Processor by the Client using the CheckRep Software as provided by the Processor. Entries received by the processor by 4:00 PM EST shall be processed through the contracted third party Processor the same day.

**3.2** <u>Accepting Transactions</u>: (a) P.O.S. Entries: We will accept any properly authorized check accepted by an approved electronic check reader and terminal device. We are responsible for accepting and processing only those entries that have been received in a proper format and on a timely basis. (b) Returned Entries: Any entry returned to us will be re-presented by us in accordance with the rules.

**3.3** <u>Originating Transactions</u>. Processor will use the information provided by Client to originate Client entries through the ACH. Client understands that Processor may reject Clients Entries for any reason permitted or required in the Rules and Regulation. Client also understands that a Entry may be rejected by Processor or its origination may be delayed if the Entry would cause Processor to knowingly violate any Federal Reserve or other regulatory risk control program or any law or regulation. At Client's request, Processor will make reasonable efforts to reverse or delete an Entry, but Processor will have no responsibility for the failure of Processor or any other person or entity to comply with client request. All requests MUST be in writing and faxed, delivered or mailed to the EFT Network/Corp.

3.4 <u>Returned Entries and NOC's</u>. Processor will apply returned Entries to Clients account when they are received. All returns will be processed and available through the CheckRep software or by other means as agreed to by the Processor and the Client.

**3.5** <u>Settlement and Finality</u>. We will settle all entries as follows: (a) P.O.S. Settlement: Entries received prior to our cut off time of 4:00 PM EST on any banking day (as defined by the Federal Reserve) will be credited to your settlement bank the following banking day, or after the hold period, at our discretion. (b) Settlement of Returned Entries: Entries not honored by your customer's bank will be debited from your settlement account. After the entries have been successfully recovered by the re-presentment process, if service is being provided by us, we will reaccredit your account. (c) If any Debit Entry is returned to Processor, Processor will debit the Account for the amount of the returned item plus fees and costs incurred by Processor immediately or on an agreed schedule. In the event there are not sufficient funds in the Account to cover Clients obligations under this Agreement, Client agrees to pay Processor the amount of the deficiency on demand in immediately available funds. Processor may, as a last resort, debit any account maintained by Client to recover returned transactions. Any Credit Entries that Client creates will be debited from Clients account in accordance with the hold period prior to the credit being distributed to Client payees accounts. In the event the Debit Entry is returned for any reason, the Credit Entries will be canceled due to the unavailability of funds. (d) Re-presentment, and Lockbox - Client's account will be credited after a pre-agreed hold period, normally five (5) business days from the date the Return items are initially transmitted to the ACH or on a schedule agreed to in writing and made as part of this agreement. This hold period allows sufficient time for as many returns to be received by Processor as possible before settlement.

3.6 <u>Reports</u>. Processor will provide detailed report of all funds transfers collected as a result of any & all funds transfers. Monthly transaction reports will be delivered to you by email, U. S. Mail, or on-line reporting via the Internet.

3.7 Limits of Our Liability. Processor will be responsible for Processor's performance in processing ACH services as a Third Party Processor of ODFI transactions in accordance with the terms of this Agreement, and the Rules and Regulations. Processor does not accept responsibility for errors, acts or failures to act of others, including, and among other entities, banks, communications carriers or clearing houses through which Entries may be originated or Processor receives or transmits information, and no such entity shall be deemed Processor's agent. Processor shall not be responsible nor bear any loss, liability or delay caused by fires, earthquakes, wars, civil disturbances, power surges or failures, acts of government or God, labor disputes, failures in communication networks, legal constraints or other events beyond Processor control.

### OTHER TERMS AND CONDITIONS

**4.1.** <u>Pricing and Payment</u>. You shall make payment to us for fees and expenses pursuant to the price and payment terms set forth on Page Two of this agreement. Our fees and expenses will be billed monthly, and/or as agreed to, and you authorize us to electronically debit your bank account to which your collections are credited. Amounts not collected thirty-one days after billing will accrue interest at the rate of 1% per month beginning on the thirty-first day after billing until paid in full and you agree to pay us a \$25.00 fee for any debits to your account which are not honored because of insufficient funds. There are no additional fees for data storage.

**4.2.** <u>Term and Cancellation</u>. This Agreement shall have an initial term of twelve months and shall thereafter automatically renew unless terminated by 90 days notice.

**4.3.** <u>No Warranty</u>. WE MAKE NO WARRANTY, EXPRESSED OR IMPLIED, AND THERE ARE EXPRESSLY EXCLUDED ALL WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. WE SHALL HAVE NO LIABILITY WITH RESPECT TO OUR OBLIGATIONS UNDER THIS AGREEMENT FOR CONSEQUENTIAL, SPECIAL, DIRECT, EXEMPLARY, PUNITIVE, OR INCIDENTAL DAMAGES TO YOU OR TO THIRD PARTIES DEALING WITH YOU EVEN IF WE HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

**4.4.** <u>Limitation of Actions</u>. No action or proceeding arising out of this Agreement may be brought by us or you more than two years after the cause of action has arisen.

**4.5.** <u>Independent Contractors</u>. We and you are acting hereunder as independent contractors and under no circumstances shall any of the employees of one party be deemed the employees of the other for any purpose. This Agreement shall not be construed as authority for either party to act for the other party in any agency or other capacity, or to make commitments of any kind for the account of or on behalf of the other, except to the extent and for the purposes provided for herein.

**4.6.** <u>Arbitration</u>. All disputes between the parties arising out of this Agreement shall be submitted to binding arbitration in Valhalla, NY, under the commercial arbitration rules of the American Arbitration Association. The arbitrators award may be entered in any court having jurisdiction of the parties. Any award may include and award for attorneys fees and costs.

4.7. Notice. All notices required or permitted to be given shall be deemed sufficient if sent by fax, email, or U.S. mail and received at the addresses set forth herein.

**4.8.** <u>Confidentiality/Restriction on Use of or Disclosure of Trade Secrets</u>. Neither party will disclose to anyone, directly or indirectly, either during the term of this Agreement or at any time thereafter, any trade secrets, or confidential information of the other party or use such information other than in the course of services provided under this Agreement. All documents that we prepare, or any confidential information that might be given to you in the course of our services under this Agreement, are our exclusive property and shall remain in our possession on our premises</u>. Under no circumstances shall any such information or documents be removed without our prior written consent. Processor may advise potential users of the services that Processor has with Client.

**4.9.** <u>Modification, Term, and Termination</u>. Processor will notify Client in writing and modification must be signed by both parties before any modification to this Agreement is accepted. If Client refuses to accept the modification within a reasonable period of time, processor has the right to immediately discontinue processing the type of transaction covered by the modification. Use of the ACH services for a period of more than 30 days after the Client receives the modification in writing by return receipt US Mail will evidence acceptance of the modifications. Any termination will not affect either parties rights or obligation arising before the termination.

**4.10.** <u>Damage Waiver</u>. Processor will not be liable to Client and Client will not be liable to Processor for any special, consequential, indirect or punitive damages, whether or not (1) any claim for these damage is based in tort or contract or (2) either party knew or should have known the likelihood of these damages in any situation. Processor makes no representations or warranties other than those expressly made in this Agreement.

**4.11.** <u>Entire Agreement</u>. This Agreement makes up the entire agreement between the parties concerning Processors ACH services. If any provision of these Agreement is deemed unenforceable, the remaining provisions shall remain enforceable. There are no third party beneficiaries of this Agreement. Client means each Client named on the EFT Network/Corp. Processing Agreement and any and all other parties as the contract requires. If there is more than one Client named on the Processing Agreement each and every so named Client is bound by the signing thereof.

4.12. Acceptance. This Agreement and schedule is governed by New York Law and not binding on us until accepted by us at our processing office in New York.

Signature of Co. Officer

Date

Name Printed